

Procurement Title

The Provision of Library Stock and Other Library Materials

Procurement Option

Further Competition via the Eastern Shires Purchasing Organisation (ESPO)
Framework 376F_22: Library Stock

New or Existing Provision

Existing – The existing contract is due to expire 02/06/2023

Estimated Contract Value and Funding Arrangements

The estimated annual value for the initial contract term is;

Year 1: £918,000

Year 2: £883,000

The estimated value over the possible extension period is unconfirmed until service budgets are allocated.

Approximately 90% - 91% of the contract value will be funded by Lancashire County Council Library Service. 9% - 10% by Lancashire School Library Service.

Contract Duration

Initial period of 24 months with an option to extend the contract beyond the initial term to a maximum of a further 24 months.

Lotting

Lot	Title
Lot 1	Adult Stock (Fiction and Non-Fiction)
Lot 2	Children's Stock (Fiction and Non-Fiction)

Evaluation – Applicable to each Lot

Quality Criteria 45%

Financial Criteria 55%

Social Value will account for 5 to 10% of the quality criteria focusing on employment opportunities for the people of Lancashire, environmental sustainability and literature promotion schemes for school children.

Contract Detail

Lancashire Library Service services a population of around 1,200,000 via 64 libraries, five mobile libraries and a home library service as well as the provision of library services in five prisons across Lancashire. In addition, 207 schools currently subscribe to the School Library Service.

The existing contracts for library stock are currently provided by Askews and Holts Library Services Ltd (Lot 1) and Peters Ltd (Lot 2). All library stock is delivered directly to all library units by the suppliers. Both suppliers are also responsible for providing a selection service of various relevant titles to the council's requirements and also the servicing of stock, so it is fully labelled and protected, ready to be shelved within the council's 's libraries.

The current agreements expire on the 2nd June 2023. The recommendation therefore is to tender all contracts under one tender procedure, as this may achieve economies of scale by a single supplier winning multiple lots.

The proposal is to publish a further competition via the Eastern Shires Purchasing Organisation Framework 376F_22: Library Stock to establish a provider for each of the aforementioned Lots. The framework is fully compliant with the Public Contract Regulations 2015 and the council's current providers are included on the framework for both lots and will be given the opportunity to bid for the contracts as part of the further competition.

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Procurement Title

Establishment of a Framework Agreement – Haulage Fleet (including drivers) for Lancashire Renewables Limited.

Procurement Option

Open Tender Procedure compliant with the Public Contracts Regulations 2015

New or Existing Provision

New provision (no formal contract in place).

Estimated Annual Contract Value and Funding Arrangements

The estimated annual value based on current spend is £1,250,000. The total value of the Framework over its maximum four-year term is £5,000,000-£7,500,000; the upper spend figure accounts for potential increases to price and usage during the Framework's life.

There is no commitment or guarantee of the value of the services and/or number of call-offs to be placed with the suppliers appointed to the Framework.

Contract Duration

The Framework will be let for a period of four years. The Framework will contain a non-mutual termination clause for the Company's use enabling termination on three months' notice.

Lots

Lot 1: Process Water & Ammonium Sulphate Solution (AMS)

Lot 2: Mixed Grade Glass

Lot 3: <20mm Organic Fines

Lot 4: Network Assistance (Contingency for Company in-house Fleet)

Evaluation

Quality Criteria: 20%	Financial Criteria: 80%
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The Framework will be procured using the following process in accordance with the Public Contract Regulations 2015.

Stage 1: The Crown Commercial Services standard Selection Questionnaire will be used to assess the suitability of potential providers, taking into account the following: mandatory and discretionary exclusion grounds, financial status, technical capability, experience, and references, with particular reference to their ability to demonstrate their experience in operating in compliance with industry standards. Each tenderer must pass this stage in order to proceed to Stage 2.

As part of assessing a supplier's technical and professional ability, it is intended that a selection criterion is included that requires tenderers to provide a Carbon Reduction Plan by no later than six months after service commencement, confirming the supplier's commitment to achieving Net Zero by 2050 in the UK, and setting out the environmental management measures that they have in place and will be utilised during the performance of the contract.

Stage 2: The evaluation will be based on 20% Quality Criteria and 80% Financial Criteria. The Quality Criteria will include social value at 10% of the overall weighting. The Financial Criteria will be evaluated on the basis of transport costs.

It is envisaged that the two highest-scoring tenderers for each Lot will be appointed to each framework Lot.

Contract Detail

- Background – Lancashire Renewables Limited (the "Company") uses its in-house core fleet of vehicles and drivers to transport wastes around the Council's network of waste transfer, processing, and disposal facilities. To support this operation, the Company uses a number of third-party hauliers to transport certain types of waste above and beyond that which is handled by the Company's core fleet. This includes the haulage of recyclable materials which are sold to various customers ("off-takers") in exchange for income which is then passed back to the Council, and the provision of contingency vehicles and drivers for instances when the Company's core fleet is operating below full capacity, such as due to driver unavailability.
- Whilst the Company's board has the authority to approve procurement exercises whereby funds are drawn directly from the Company's budget, in this case, the majority of funds are drawn from the Council's budget via pass-through costs and authority to proceed must be provided by the County Council as per the terms of the Service Level Agreement between the Council and the Company.
- There is currently no formal written contract in place between the Company and any of the various hauliers used to undertake the additional and contingency haulage.
- A multi-supplier Framework is sought. This is due to the varying types of waste to be transported meaning the need for different types of vehicles, different licensing arrangements, etc.
- Subject to a successful procurement exercise being undertaken, the Framework shall commence circa summer 2023.

Review of Third-Party Frameworks

No suitable third-party frameworks have been identified for the Company's requirement.

Review of in-house delivery versus outsourcing

Consideration has been given to the Company providing these transport services using its in-house fleet and drivers. Given the challenging climate of driver recruitment and vehicle procurement, it is preferable to continue outsourcing this transport requirement. In-house delivery may be considered further as part of a longer-term strategy.

Procurement Title

Road Markings and Associated Services

Procurement Option

Open Tender Procedure compliant with the Public Contract Regulations 2015.

New or Existing Provision

New contract for a continuing requirement for road markings and associated services across Lancashire.

Estimated Annual Contract Value and Funding Arrangements

The total estimated value of Road Markings and Associated Services in Lancashire is £1,700,000 per annum. £13,600,000 over 8 years.

Funding is to be made available from the capital and revenue budgets in Highways.

Contract Duration

The Contract will be awarded to a single service provider for an initial 4-year period commencing in May 2023 with the option to extend for a further 4 years in individual periods of 24 months.

Lotting

The contract will not be Lotted.

Evaluation**Selection Stage (Pass/Fail):**

The tender will be evaluated using the Crown Commercial Service (CCS) Supplier Questionnaire which is compliant with the Public Contract Regulations 2015.

The Supplier Questionnaire will evaluate suppliers against the following criteria: mandatory and discretionary grounds, economic and financial standing, technical capability questions, relevant experience, Health and Safety and Quality Assurance. Each tenderer must pass this stage in order to proceed to the award stage.

Award Stage:

The evaluation will be based on 30% Quality Criteria and 70% Price.

The Quality criteria will consist of a technical questionnaire which will cover the areas of collaborative working, innovation, social value and sustainability including awareness of and commitment to reducing carbon emissions and reducing waste.

The Price evaluation will be of submitted rates for the service required as part of the contract.

Background

The Highways Service have an ongoing requirement for the provision of road marking and associated services including road line marking, high friction (anti-skid) surfacing, coloured surfacing, the application of road studs, joint repair and surface defect repair. The service is required across Lancashire.

The successful service provider will be required to undertake surveys to gather and report road marking condition data to the Highways Service. Road marking condition data will be added as a layer onto the Authority's mapping system. This information will be used in the process of asset mapping and identification of high-risk sites with a history of fatalities. These routes will be considered a high priority for the application of road markings, thus helping to reduce the risk of accidents on roads where markings do not meet the required level of reflectivity.

The Highways Service is looking to appoint a service provider who will work with the Cuerden Highways Depot at Bamber Bridge, Preston which will facilitate a faster response time for services required by the council and will contribute to a good working relationship with the successful service provider.

Contract Detail

The Highways Service are to appoint a single service provider to provide road marking and associated services across Lancashire. The contract will be for an eight year period with a review period after four years and subsequent reviews every two years until the contract is completed. During the contract period price reviews will be conducted every six months and the construction index of BCIS will be used to ensure that pricing remains competitive with the market.

The service provider will need to meet the council's specification which will be prepared for the tender and will outline the standards and specification of materials required including the relevant sections from the 'Manual of Contract Documents for Highways Works'.

The contract will state that the value of the work may change depending on the requirement for the service over the period of the contract.

Procurement Title

Routine Gully Cleansing

Procurement Option

Open Tender Procedure compliant with the Public Contract Regulations 2015.

New or Existing Provision

New contract for a continuing requirement for routine gully cleansing across Lancashire.

Estimated Annual Contract Value and Funding Arrangements

The total estimated value of Routine Gully Cleansing in Lancashire is £4,500,000 over 5 years.

Funding is to be made available from the revenue budget for Highways.

All the funding has been secured and is available for this project.

Contract Duration

Two contracts will be awarded (East Area and West Area) with each contract let for a period of 5 years (an initial period of 4 years and the option to extend for a further 12 months).

Lotting

The county will be split into two Lots (East Area and West Area) with a single and different Service Provider appointed to each geographical area.

EvaluationSelection Stage (Pass/Fail):

The tender will be evaluated using the Crown Commercial Service (CCS) Supplier Questionnaire which is compliant with the Public Contract Regulations 2015.

The Supplier Questionnaire will evaluate suppliers against the following criteria: mandatory and discretionary grounds, economic and financial standing, technical capability questions, relevant experience, Health and Safety and Quality Assurance. Each tenderer must pass this stage in order to proceed to the award stage.

Award Stage:

The evaluation will be based on 25% Quality Criteria and 75% Price.

The Quality criteria will consist of technical questionnaire which will include social value and environmental awareness and commitment to quality including mobilisation and contract management.

The Price evaluation will be of submitted rates for the service required as part of the contract.

The scores awarded for the Quality and Price criterion will be added together to give the Tenderer's overall score, which will be used to award the contract (per Lot).

Background

The Highways Service have an ongoing requirement for the routine cleansing of gullies across Lancashire.

In 2020 a single service provider was appointed to Lot 1 of the Gully Emptying Framework for the provision of routine gully cleansing. This arrangement ended in May 2022 when the service provider withdrew from the Framework and from this date the service has been temporarily carried out in house by the Highways Service or by the Service Providers for Lot 2 of the Gully Emptying Framework.

Contract Detail

The Highways Service are to appoint two service providers to provide routine gully cleansing services. One contract will be awarded for the East Area of Lancashire and one contract for the West Area of Lancashire. Each service provider will be responsible for the routine cyclic cleansing and recording of information in their area. There are approximately 57,000 gullies in each area. The Highways Service will supply devices and software for the monitoring and recording of the gully cleansing service carried out. Data will be recorded on the Highways Asset Management System.

The contract will include arrangements to mitigate against any disruption of service should one service provider be unable to provide services for their allotted area. These arrangements will provide the Authority with an option to offer the second service provider the opportunity to provide temporary cover for this area for a period of 12 months. This would be subject to agreement of a competitive price structure being put in place.

Should the second provider decline to undertake the work for both areas then the Highways Service operatives will pick up the gully cleansing in the area on a temporary basis while the retender is carried out.